

FIELD TRIP REQUEST FORMS - MERCER

Please fill out and return to the Principal at least **4 weeks** prior to field trip.

Date of field trip: _____

Grade level: _____

Destination: _____

Address: _____

Educational purpose of the field trip: _____

Cost per child: _____

Number of students: _____

Cost per adult: _____

Number of chaperones: _____

Are teachers/paras free: YES/NO

Number of teachers: _____

Number of paras: _____ if applicable

****PLEASE KNOW****

The number of chaperones must be determined up front. We limit the # of parents to 5 that will pay through local

ONLY PARENTS THAT ARE RIDING THE BUS WILL PAY THROUGH LOCAL LEVEL.....

IF YOU ARE MEETING YOUR CHILD AT THE FIELD TRIP, YOU WILL PAY THE VENDOR DIRECTLY.....)