

**Perrysburg Exempted Village School District  
Automatic Credit Card Payment  
All Day Kindergarten (ADK) Tuition**

FOR YOUR CONVENIENCE WE ARE OFFERING AUTOMATIC PAYMENTS THROUGH THE TREASURER'S OFFICE TO BE PROCESSED. PLEASE SELECT OPTION #1 OR OPTION #2. OTHER THAN SIGNATURE, PLEASE PRINT INFORMATION.

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I authorize Perrysburg Exempted School District to charge my Visa, Mastercard, American Express or Discover Card for All Day Kindergarten Tuition for

\_\_\_\_\_  
Student's Name – Please Print

\_\_\_\_\_  
School

  X   Automatically charge my monthly payment amount to the credit card listed below. I understand that this charge **will be processed on the 1<sup>st</sup> day of the month, in the month for which it is due.** Example – My credit card will be charged the amount due on October 1<sup>st</sup>, for the month of October. Autopayments will occur October 1<sup>st</sup>, 2017 through May 1<sup>st</sup>, 2018.

Signature: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_

Card Number: \_\_\_\_\_

Amer Express Cards 4 Digit Pin # on Front: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Others - 3 Digit Pin # on Back of Card: \_\_\_\_\_

**Complete this form and deliver or mail to:**

**Perrysburg Board of Education, Attn: Treasurer's Office, 140 E. Indiana Avenue, Perrysburg, OH 43551**

**PLEASE NOTE:** THE ABOVE SENSITIVE INFORMATION WILL BE SHREDDED AFTER THE LAST TUITION PAYMENT IS MADE. IF YOU WOULD RATHER PICK IT UP, PLEASE CHECK HERE: \_\_\_\_\_

***ANY CHANGES NEED TO BE IN WRITTEN FORM AND SENT DIRECTLY TO THE TREASURER'S OFFICE.***

If you have any questions, please don't hesitate to contact Becky Spoerl – (419) 874-9131 Ext. 2148

Office Use Only:

Deposit/Sept Pmt. \$ \_\_\_\_\_ Date: \_\_\_\_\_

October Payment \$ \_\_\_\_\_ Date: \_\_\_\_\_

November Payment \$ \_\_\_\_\_ Date: \_\_\_\_\_

December Payment \$ \_\_\_\_\_ Date: \_\_\_\_\_

January Payment \$ \_\_\_\_\_ Date: \_\_\_\_\_

February Payment \$ \_\_\_\_\_ Date: \_\_\_\_\_

March Payment \$ \_\_\_\_\_ Date: \_\_\_\_\_

April Payment \$ \_\_\_\_\_ Date: \_\_\_\_\_

May Payment \$ \_\_\_\_\_ Date: \_\_\_\_\_

ADK Receipt #001 1820 5018



PERRYSBURG EXEMPTED VILLAGE SCHOOL DISTRICT

**Tuition – ADK**

The Perrysburg Exempted Village School District offers a tuition-based All Day Kindergarten (ADK) Program. Tuition is based on a yearly rate following your public school district calendar. **Tuition payments are required, and there shall be no refund for illness or family elected vacation.** Yearly tuition will be adjusted for children enrolled after the beginning of school.

After your child is registered, a deposit is required to secure your placement in the program. This deposit is considered the first payment for the month of September. A (5%) discount is available if tuition is paid in full no later than August 31<sup>st</sup>. Should you decide not to pay the balance in full by the 31<sup>st</sup> of August, you shall pay equal installments monthly for the months of October through May. Tuition is payable no later than the 1<sup>st</sup> of the month for which it is due. (e.g. October tuition is due no later than October 1<sup>st</sup>.) **Tuition shall be paid using our automated credit/debit card service.** There is no additional fee for processing these automatic payments.

If payment has not been processed or received by the due date of the 1<sup>st</sup> of the month, contact shall be made from the Treasurer’s Office for payment. If tuition is not received by the 1<sup>st</sup> of the following month, the child shall be moved from the ADK program and placed into half day kindergarten with the district after contact and approval has been confirmed by Administration. **Please note that the last payment due May 1<sup>st</sup>, must be paid no later than May 1<sup>st</sup>. There are no exceptions.** Non-payment for this month will result in child being transferred from the program on the 7<sup>th</sup> day of non-payment to half day kindergarten. Tuition Fees shall still be collected for month in arrears that the child attended. All tuition uncollected are registered with the district as payment owed. Balance owed shall follow the student through grade 12, and if continues to be unpaid, can have repercussions with student’s records with the district. Should a student be placed in half day kindergarten due to non-payment, and want to re-enroll in the ADK Program a \$30.00 fee shall be charged. This fee and payment for month re-starting shall be paid prior to re-admittance into the program. There will be no guarantee that placement for re-admittance will occur due to limited space.

A sliding tuition scale may be available. Pupil Services Department shall determine by financial information provided by the parent/guardian.

If you have any questions about your financial account, please contact Becky Spoerl at the Treasurer’s Office.

I understand the above, and will comply with same.

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Parent/Guardian Name, Printed)

\_\_\_\_\_  
(Student Name In Full, Printed)

\_\_\_\_\_  
(School Attending in District)