

APPLICATION FOR PARKING PERMIT

2026-2027

The rules listed below will be followed by all student drivers entering, parking, or leaving the student parking lot of Caddo Parish School Board high school campuses. **YOU MUST TURN IN A COPY OF YOUR DRIVER'S LICENSE AND INSURANCE CARD TO THE OFFICE IN EXCHANGE FOR YOUR PARKING STICKER.**

A. Entering Student Parking Lot:

- 1 . Only vehicle drivers who are students of Southwood and plan to attend classes on campus will be allowed to enter and/or park. Vehicles and drivers entering Southwood's campus will be in compliance with all state laws.
- 2 Speed on campus, ALL LOCATIONS, will not exceed 15 miles per hour.
- 3 Drivers will follow arrows for direction of travel entering and departing student parking lot.
- 4 Cars will be parked in marked spaces only.
- 5 Upon parking, the driver and all passengers will immediately unload and move off of the parking lot to the school building. Take all required items as you go. No food or drinks of any kind will be brought onto the campus. Lunch in a proper container is acceptable.
- 6 Students will not return to the vehicles or parking lot until the end of the school day or when properly checked out with a pass from the office.
- 7 Driver or owner of the car is responsible for all passengers.
- 8 Driver must park in assigned parking space.
- 9 Citations will be issued for any rule that is violated.
- 10 **YOU MUST PARK IN YOUR ASSIGNED PARKING SPOT. THERE WILL BE DISCIPLINARY ACTION TAKEN AGAINST THOSE WHO VIOLATE THE RULES.**

B. Departing Student Parking Lot:

- 1 . Students will not enter the parking lot until ready to depart campus.
- 2 Drivers will follow directions of arrows and will depart campus in an orderly manner.
- 3 There will be no lingering or sitting in vehicles remaining in the parking lot after 3:55 p.m.
- 4 Drivers are responsible for all passengers in his/her vehicle.
- 5 Any unsafe act will be reported to the office for action, (speeding, reckless driving, etc.)
- 6 Any type of accident or damage to vehicles and students will be reported to the office immediately.
- 7 Driving and parking on school campuses is a privilege and may be withdrawn at any time.
- 8 High school parking permits are required on all vehicles entering campus.

Any automobile entering the student parking area or other property belonging to the Caddo Parish School Board is subject to search by school officials or police. Search may include the passenger compartment, engine compartment, trunk, any or all containers locked or unlocked in or upon the automobile. Purchase of a parking permit and subsequent use of Caddo Parish School Board property constitutes permission to search. Parking permits are non-transferable and non-refundable.

Caddo Parish School Board will maintain reasonable security measures during the school day. Caddo Parish School Board will not be responsible for physical damage to any automobile. Automobiles should be locked at all times. Do not leave valuables in your car. Southwood is not responsible for articles taken from automobiles.

PRINCIPAL'S SIGNATURE:

LaToria Grant, Principal

SCHOOL NAME: Southwood High School

AS A STUDENT DRIVING ON A HIGH SCHOOL CAMPUS, I UNDERSTAND THE ABOVE RULES AND REGULATIONS.

AFTER FIVE (5) TARDIES TO 1ST PERIOD YOUR PARKING PRIVILEGES ON THE CAMPUS OF SOUTHWOOD HIGH SCHOOL WILL BE SUSPENDED FOR THE REMAINDER OF THE CURRENT SEMESTER. INITIAL: _____

PARKING PERMIT/SPACE NUMBER

APPLICANT'S NAME

SIGNATURE

VEHICLE TAG NUMBER

DATE

DRIVER LICENSE NUMBER

MAKE

COLOR

PARENT'S SIGNATURE

HOME PHONE NUMBER