**![CCS[blk]2]() Fort Hayes Metropolitan Education Center**

 546 Jack Gibbs Boulevard

 Columbus, Ohio 43215

 Phone (614) 365-6681

 Fax (614) 365-6988

www.columbus.k12.oh.us

***­­­­­­­­­­­­­­­­­Mission: Each student is highly educated, prepared for leadership and service, and empowered for success as a citizen in a global community.***

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**FIELD TRIP PERMISSION REQUEST AND AUTHORIZATION**

Date: October 12th, 2018

Dear Parent:

Our \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (grade, class, organization) is planning

a field trip to Ohio State Reformatory Haunted Prison in Mansfield, Ohio on October 18th, 2018 from 6 pm to 10 pm by school bus for the purpose of a schoolwide community building field trip.

Will you give your permission for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

to accompany us?

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Staff Signature

I give permission for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to participate in the

above activity.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Parent Authorization/Signature Date

**Please return this form to the school to Mr. Judd (Building 101, room 110) by Thursday, Oct 11th, 2018 by the end of the school day.**

**MEDICAL AUTHORIZATION**

Should it be necessary for my son/daughter to have medical treatment during this event, I hereby give the school district or personnel of the destination permission to obtain medical service for my son/daughter. My signature on this form releases the Board of Education of the Columbus City Schools, all district employees, and the personnel of the destination from liability should injury or accident occur while your son/daughter is involved in the event. I also understand that students are not employees of the Columbus Board of Education and they will not be covered by worker’s compensation. **\_\_\_\_\_YES \_\_\_\_\_ NO**

Parent/Guardian’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Please Print Name

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Street Address) (City, State) (Zip Code)

Phone Numbers: Home \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In case of emergency, please call \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Family Physician \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_